



## ***EAST BRISBANE STATE SCHOOL***

### **YEAR 1 REQUIREMENTS 2024**

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your book pack requirement through our supplier Olympia Office Products you will obtain exactly the correct items required (saving you time and money).

You may place your order in any of the following ways.

#### **By Website:**

You can order on your school website at [www.eastbrisbaness.eq.edu.au](http://www.eastbrisbaness.eq.edu.au) and click on the booklist link, follow the prompts and place your order.

Or

Go to [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au). Click on the Orange "Order Your Booklist" banner at the top of the front page and type in the access for your school which is **EBSS64** and then follow the prompts to place your order.

**By Post or in Person:** Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains 4108. Office Hours are Monday to Friday 8.30am to 4.45pm (payment form on back page)

**By Fax or Email:** Fax (07) 3275 1120 or email at [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au).

#### **Payment Options:**

Manual School Orders, Post/Fax Orders – Payments can be made by Visa, Mastercard or Money order. Payment details are to be completed on the back of this form. Money orders are to be made payable to Olympia Office Products.

On Line Orders – Payments can be made by Visa, Mastercard or ZIP Pay.

Orders placed in Person at Olympia Office Products – Layby Option, Visa, Mastercard, Money Order or Cash.

#### **Special Lay-By Option:**

Fill in your booklist form and bring into our office at Coopers Plains by 15 December 2023 and pay a \$20.00 (Non-Refundable) deposit for each pack submitted. Your book pack will be picked, packed and ready for you to collect and pay the balance at our office from the week commencing 8 January 2024. **This option is not available online.**

**ALL ORDERS ARE TO BE SUBMITTED BY 15 DECEMBER 2023**

#### **Late Orders:**

There are no additional fees for late orders, however, orders placed after the required submission date will not be picked and packed until after all orders that have been placed on time have been completed. This can take between 5 to 15 business days for late orders. By placing your order on time, you will be ensured that your child starts the new school year with all of their required products.

**OLYMPIA  
OFFICE PRODUCTS**

**[www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)**

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122, Fax: (07) 3275 1120,  
E-mail: [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au) Web: [www.olympiaschoolsupplies.com.au](http://www.olympiaschoolsupplies.com.au)

**Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: 22 December 2023 to 2 January 2024  
Orders may still be placed online over this period and will be actioned upon return.**

**Home Delivery:** has been subsidised by Olympia Office Products and is available at a small cost of **\$10.95 per DELIVERY ADDRESS** (regardless of the number of packs delivered). Please ensure all your family orders are placed TOGETHER, otherwise you will be charged for each pack. We DO NOT phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to a work or family/friend's address.

**Pick Up – Olympia Office Products (No delivery fee)** When your order is ready you will receive an email, text or phone call from Olympia Office Products to advise you that your order is ready. Pick up is available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 8.30am and 4.45pm once you have been advised that your order is ready for collection. This is a great option if you are going away on holidays over the Christmas period.

**Pick Up** is NOT AVAILABLE from East Brisbane State School

**Returns and Refunds:**

Refunds or exchanges will be made on goods deemed faulty from the manufacturer. Please choose carefully. All orders are Firm Sale. Once orders are submitted and paid, no cancellations or changes can be made.

**Business Office Hours:**

Business Office Hours are Monday to Friday from 8.30am to 4.45pm. Christmas Closures from 22 December 2023 to 2 January 2024. Orders may still be placed online over this period and will be actioned upon return. Deliveries are still made over this period.

***“EARLY BIRD ORDERS”***

PLACE YOUR BOOK PACK ORDER BY 10<sup>TH</sup> NOVEMBER 2023

**AND GO INTO THE DRAW TO HAVE IT SUPPLIED FREE**

EARLY BIRD ORDERS DELIVERED BEFORE END OF TERM 4

WINNING STUDENT WILL HAVE THEIR BOOK PACK VALUE  
REFUNDED

(Winner will be drawn and notified on Tuesday 14<sup>th</sup> November 2023)

**ORDER FORM**  
**(Detach & Return this side)**

***EAST BRISBANE STATE SCHOOL***

**STUDENT NAME** \_\_\_\_\_  Boy  Girl

(Please Tick One)

**STREET** \_\_\_\_\_ **TELEPHONE** \_\_\_\_\_

**SUBURB/TOWN** \_\_\_\_\_ **POSTCODE** \_\_\_\_\_

**YEAR 1 BOOK LIST 2024**

DESCRIPTION	Quantity Required	PRICE EACH	Quantity Ordered	TOTAL PRICE
-------------	-------------------	------------	------------------	-------------

**SECTION A**

Writer Scrap Book Blue 72 Page	6	\$ 1.95		
Writer Splash Exercise Book A4 Year 1 Ruling 48 Page	5	\$ 0.95		
Olympic Exercise Book A4 18mm Solid Ruled 48 Page	2	\$ 0.95		
A4 Clipfolder – Assorted colours	1	\$ 3.50		
Student Whiteboard A4 Double Sided	1	\$ 6.25		
Multi Purpose Mesh Pouch 340 x 135mm (Pencil Case)	1	\$ 2.50		
Protex Mesh Pouch B4	1	\$ 4.95		
Faber Castell Economy School Pencil HB	24	\$ 0.25		
Staedtler Coloured Pencils (Pack 12)	2	\$ 2.95		
Shaker Barrel Pencil Sharpener Double Hole	2	\$ 1.30		
Artline 577 Whiteboard Marker Black	6	\$ 3.25		
Staedtler Noris Club Wax Twister Crayons (pack 12)	2	\$ 5.45		
Faber Castel Watercolour Paint Pallette 12 Colours with Brush	1	\$ 6.20		
Bostik Blu Stik 35g	6	\$ 3.10		
Bostik Blu Tack	1	\$ 3.50		
Staedtler School Eraser	4	\$ 0.35		
Scissors 165mm <b>LEFT OR RIGHT HANDED</b> (Please Circle)	1	\$ 2.40		
Rainbow A4 Coloured Paper (100) – Delivered direct to school	1	\$ 4.95		

**SECTION B - ITEMS THAT MAY BE RETAINED FROM PREVIOUS YEARS**

Verbatim headset with Volume Control	1	\$ 13.95		
Nylon Library Bag with Draw String Green	1	\$ 5.95		

**Order Total**      \$

**Tick box if you only require all items in Section A.**  
**Total Cost    \$ 117.50**

**Tick box if you require all items in both Sections A & B.**  
**Total Cost    \$ 137.40**

Please bring all supplies on the first day.

